

Reasonable Modification Appeal Form

Iowa Northland Regional Transit Commission (INRTC) Operating as OnBoard Public Transit

This form is for individuals appealing a denial of a reasonable modification request under the Americans with Disabilities Act (ADA) and FTA Circular 4710.1. Please complete the form with as much detail as possible to assist in reviewing your appeal.

Section 1: Personal Information

- **Name:** _____
- **Address:** _____

- **Phone Number:** _____
- **Email Address:** _____
- **Preferred Method of Contact:**
 Phone Email Mail

Section 2: Original Request Information

1. **Date of Original Request:** _____
2. **Description of the Original Modification Requested:**

3. **Date of Denial Notification:** _____
4. **Reason for Denial (as provided by OnBoard Public Transit):**

Section 3: Appeal Details

1. Reason for Appeal:

- Please explain why you believe the denial of your request should be reconsidered. Provide as much detail as possible, including any relevant information not included in your original request.
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2. Supporting Documentation:

- Are you including any additional documents or evidence to support your appeal?
___Yes (please attach copies) ___No

3. Preferred Outcome:

- Describe the resolution or outcome you are seeking through this appeal:
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Section 4: Signature

I certify that the information provided on this form is true and accurate to the best of my knowledge. I understand that OnBoard Public Transit may contact me for additional information if needed to review my appeal.

- **Signature:** _____
 - **Date:** _____
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Submission Instructions:

Completed forms can be submitted via the following methods:

- **By phone:** [319-233-5213 or 1-800-369-3022]
 - Relay Iowa 711 [Over-the-phone interpreting available]
- **By email:** lsires@inrcog.org
- **In writing:** OnBoard Public Transit

229 E Park Ave
Waterloo, IA 50703

For assistance with completing this form or additional information, please contact:

- **By phone:** [319-233-5213 or 1-800-369-3022]
 - Relay Iowa 711 [Over-the-phone interpreting available]
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- **In writing:** OnBoard Public Transit
229 E Park Ave
Waterloo, IA 50703

Privacy Statement:

All information provided will be kept confidential and used solely to evaluate and process your appeal.

Office Use Only

- **Date Received:** _____
- **Appeal ID:** _____
- **Staff Initials:** _____
- **Review Outcome:** _____
- **Date of Response to Appellant:** _____

